## Getting Ready for Your Giving Day

A Primer To Configuring Your Organization's Data in GiveGab



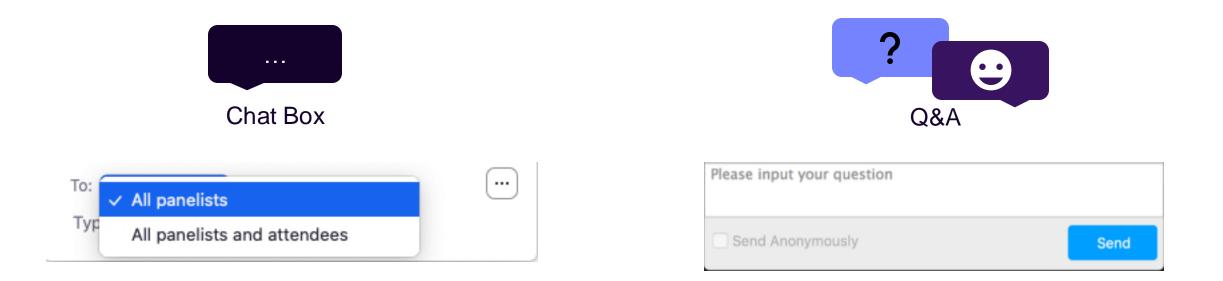
### Meet your Trainer...

### Victoria Fiordalis

**Professional Services Manager** 



### Submitting Your Questions

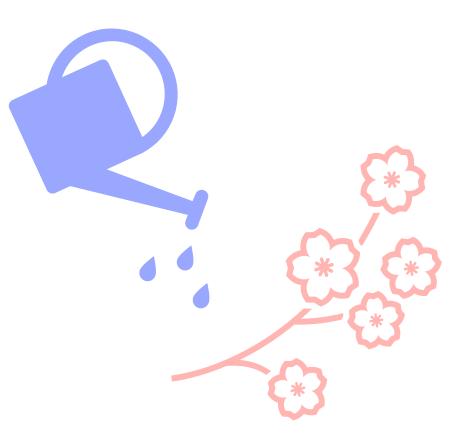


If you have questions or comments throughout our training, please write in using your Zoom webinar attendee panel.



### Agenda

- Overview: What's the difference between my GiveGab profile and my Giving Day profile?
- Registering
- Creating Your Profile
- Next Steps and Questions



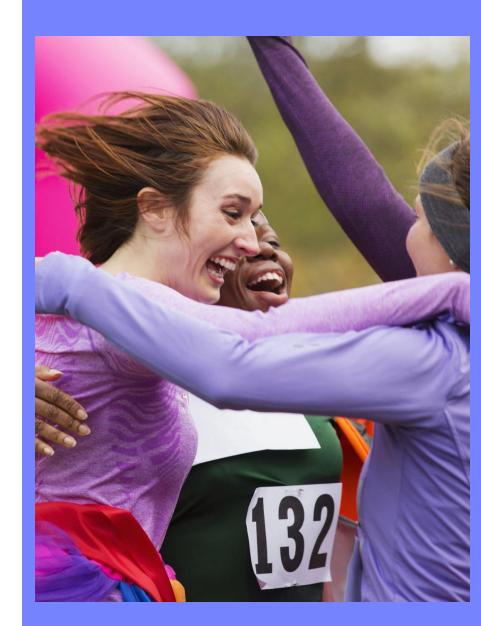






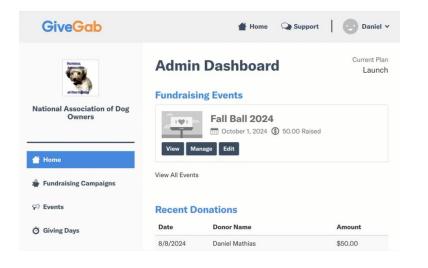
### **Benefits of Participating**

- Learning to utilize digital fundraising tools and take advantage of resources that are available year-round!
- Re-engagement with your existing supporters and gain new donors
- Combining your marketing efforts + the overall Day of Giving marketing, which provides exponential visibility for all organizations
- Utilizing the Giving Day to reach other internal goals
- Motivating your donors to make a greater impact with prizes and match incentives





### Your GiveGab profile and your Giving Day profile



**GiveGab** 針 Home 🛛 🔾 Support 📔 🌑 Daniel 🗸 **Pawsitive Change Day** rticipation Approval Statu 0 \$0.00 Raised • 0 Donors • 0 Gifts Approved National Association of Dog Owners Add Your Organization's Info Add Your Story C) Events Get Verified to Collect Donations O Giving Days - Volunteerin ~ Add Donation Levels > Add a 'Thank You' Message

On GiveGab, you can manage your volunteers and donors, run fundraising campaigns and events, create volunteer opportunities, and more! Your page on GiveGab is available for you to use all year long if you choose and can provide overview information about your organization. You only have one page on GiveGab! Your Giving Day profile is only available to you for a short period of time. It can be thought of as a campaign or appeal page where you can incorporate a specific, compelling story to draw supporters and donors. You'll want to share the <u>direct link</u> to your profile to excite supporters about the big day!



### What is Bonterra?

#### Bonterra's mission is to power those who power social impact

- Host a secure, reliable and transparent platform for your Day of Giving
- Create the ultimate donor experience
- Provide a dedicated support team
- GiveGab is now Bonterra!





### **Donation Security**

•Partnered with Stripe - PCI Level 1 Payment Processor for donation processing

•Donor credit card information is not revealed or saved in Bonterra

# stripe







### Simple Donation Processing



•All major credit cards accepted

•Quick, easy and fun donation flow

•Securely processed through Stripe

•Chat support available right within the donation form for your supporters

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### **Transparent Donations**

•Credit Card for online transactions

•Donors can cover all fees on behalf of your organization

•Last year, 84% of donors elected to cover the fees during Giving Day

YMCA of South Collier	Gift: \$50.00
Email:	laryssa@givegab.com
Fees:	\$3.13
What's with these fees?	
I cover the fees!	
Privacy Option(s)	
<ul> <li>Please do not display a name publicly.</li> </ul>	
Please do not display the donation amount pu	ublicly.
□ Hide my name from this organization and the	e public.
Total:	\$53.13
BACK	SUBMIT

Step 3 of 3

Securely processed with: SSL 256 Bit Encryption reCAPTCHA <u>Google Privacy Policy</u> and <u>Terms of Service</u> apply. Learn more about how your information is used following a donation: <u>Privacy</u> <u>Policy</u>.



### The Gift Basket

The Gift Basket makes it easy for donors to support multiple causes all at once!

#### Thank you for making a difference in our community!

Step 1 of 3

**PAWNEE GIVES** 

#### Choose an amount to give:

PRIZES

Check for additional Fundraising Campaigns (optional)

LEADERBOARDS

**WENU** 

#### Add a fundraiser

Name to Display (Optional):

(Defaults to First and Last Name)

I am a new donor to this organization.

 $\hfill\square$  Make this a recurring gift.

Make this donation in honor of or in memory of someone.

Add a public message to this donation

REMOVE THIS DONATION

Greater Pawnee German Shepherd Rescue

+ ADD ANOTHER ORGANIZATION

### Instant Donor Delight

- A Thank You email that comes from your organization
- Sent immediately after the gift is made
- Includes your donation amount to act as a tax-deductible receipt

#### DAY OF GIVING

Nickie,

Thank you so much for your contribution to our Giving Day! Your donation will help improve our community and the lives of hundreds of individuals throughout our area.

Thank you again!



You are PAW-sitively amazing! Thank you for your generous gift to Logan's Pups. We could not help dozens of dogs every day without you.

#### Your donation receipt from

Logan's Pups

Donor:	Nickie Fredenburg
Date:	February 27, 2020
Organization:	Logan's Pups
EIN:	12-1234567
Designation:	Giving Day
Amount:	\$10.00

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View Your Donations

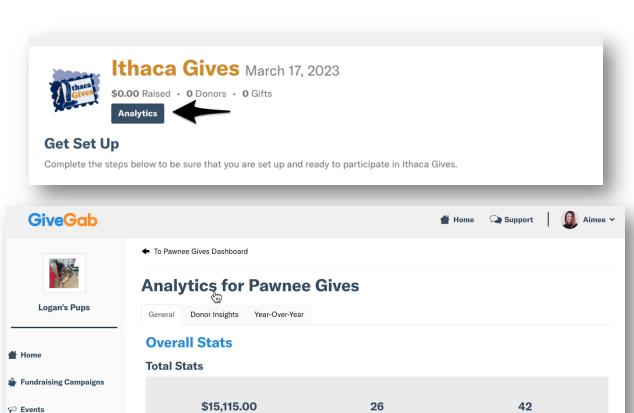
### **Giving Day Analytics**

#### Key stats are available for the following data points:

- Donor counts (online, offline, total)
- Donation counts (online, offline, total)
- Average donation size
- Average donations per donor
- New donors
- Fee coverage

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• Year-Over-Year comparisons



TOTAL DONORS

16

ONLINE DONORS ()

10

OFFLINE DONORS

TOTAL RAISED

\$3,845.00 RAISED ONLINE

\$11,270.00

RAISED OFFLINE 0

**Online Stats** 

**Offline Stats** 

Fees

Amplify Austin

O Giving Days

E Reports

Philanthropy Hub Site

Y Ithaca Philanthropy Hub

Manage Organization

TOTAL DONATIONS

31

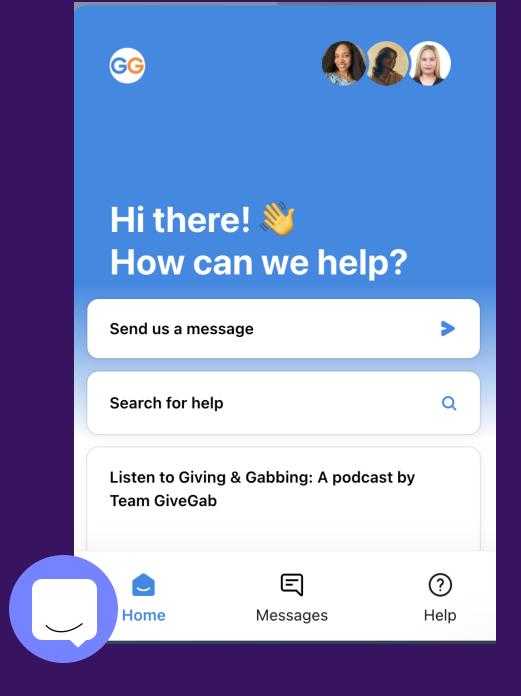
**ONLINE DONATIONS** 

11

OFFLINE DONATIONS

### How We Support You

- Visit Our Help Center
  - https://support.givegab.com/en/
- Check Out Our Blog
  - bonterratech.com/blog
- Send us an Email
  - <u>support@givegab.com</u>
- Chat with our Customer Success Team
  - Look for the little blue chat bubble

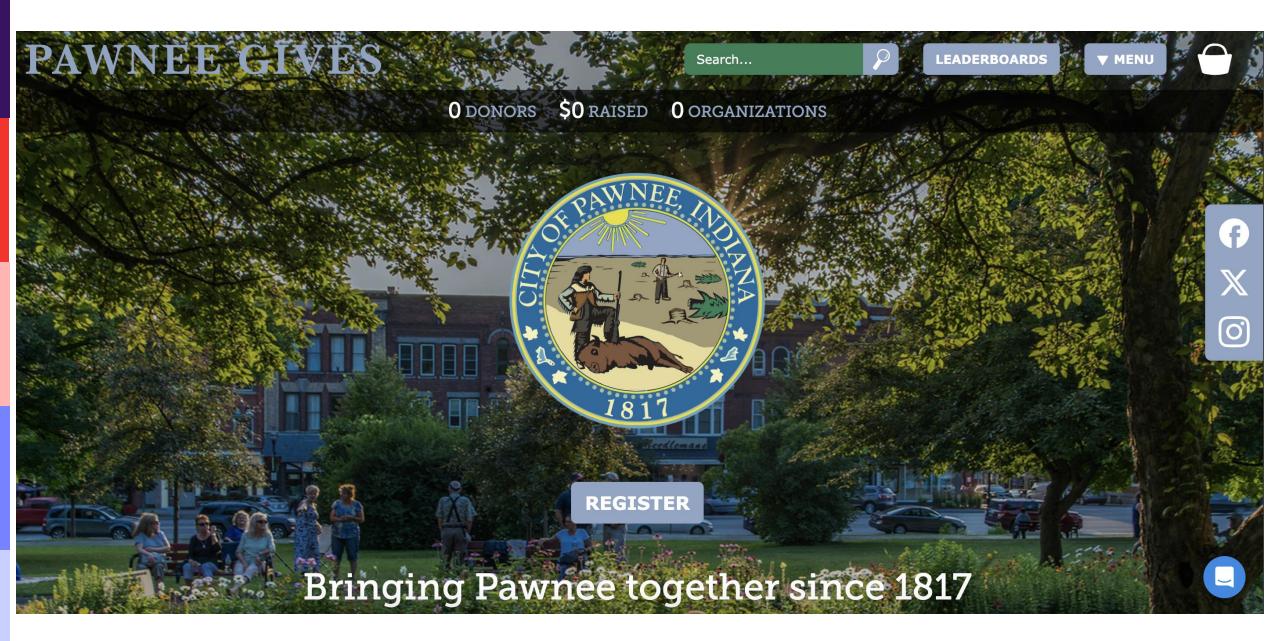


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## Registering For Your Giving Day











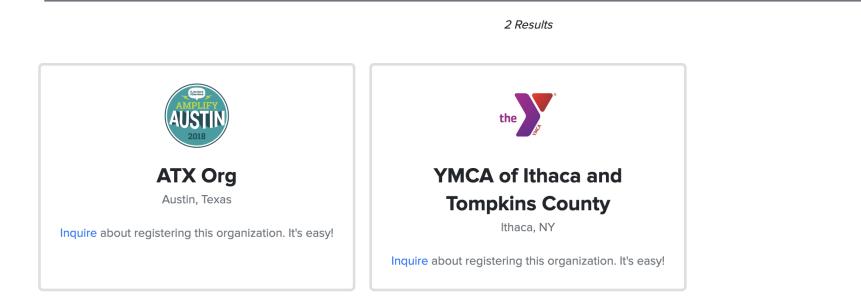


### **PAWNEE GIVES**

#### LEADERBOARDS

**WENU** 

**New Organization** 



#### Don't see your organization listed?

You can create an organization by clicking the button below.

ADD MY ORGANIZATION





Welcome to Erie Gives 2024!

If you participated in Erie Gives last year, we need you to review and update your profile by July 31, 2024.

If you are new to Erie Gives, to be eligible, you must be a 501(c)(3), have a fund at The Erie Community Foundation OR be a member of the Nonprofit Partnership. Your membership to the Nonprofit Partnership does more for you than make you eligible for Erie Gives, the Nonprofit Partnership offers you year-round educational opportunities to enhance your work and build the capacity of your nonprofit. If you have issues registering, please call our offices at 814.454.0843.

Remember to engage your board, your staff and your donors to particpate. After Erie Gives, we would like your feedback--watch your email for details. We wish you a successful Erie Gives 2024!

#### 1. What is your nonprofit's annual operating expense budget? \* required

Please select one choice.

#### 2. Do you have an endowment with The Erie Community Foundation? \* required

Please select one choice.



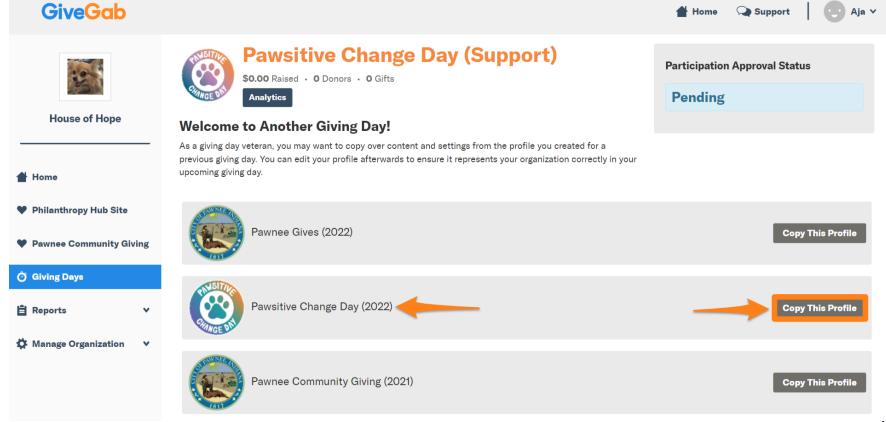
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-

### Returning? Copy Your Profile!

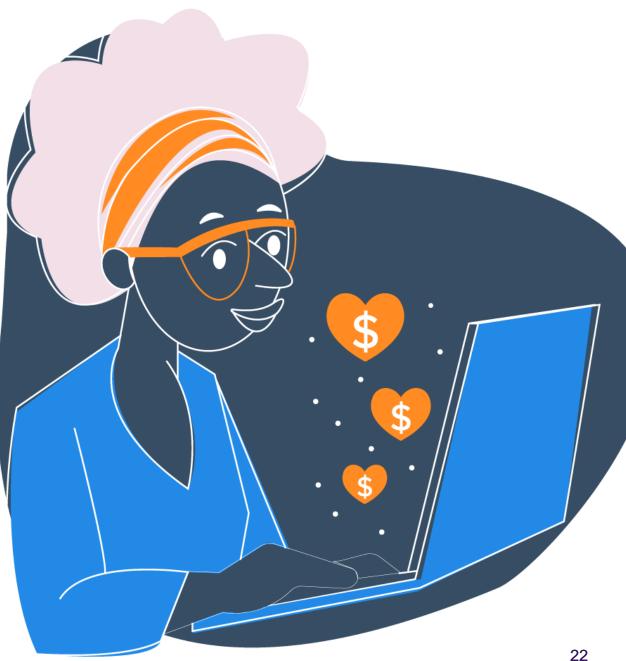
#### Don't forget to review and update your profile after!

- Existing bank information will carry over
  - Double check that your bank account, org rep and admins on your profile are up to date!



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## Completing **Your Profile**





### Your Giving Day Dashboard

~	Add Your Organization's Info	>
	Add Your Story	>
~	Get Verified to Collect Donations	>
	Add Donation Levels	>
V	Add a 'Thank You' Message	>
	Add Fundraisers	>

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### **Basic Info**

- Logo
- Website
- Causes

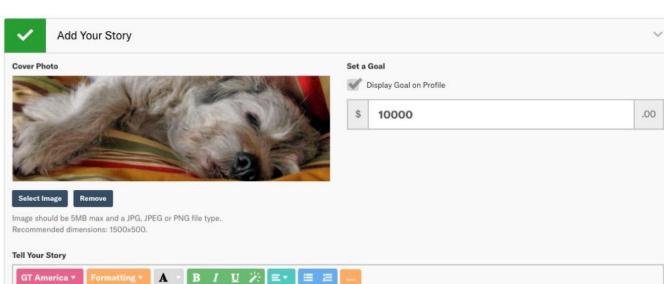
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go	Causes (opti	onal)		
	Cause #1	Animals		
Contraction of the second seco	Cause #2		•	
	Cause #3		•	
N. N.				
elect Image Remove				
age should be 5MB max and a JPG, JPEG or PNG file type. commended dimensions: 300x300.				

**Pro Tip**: Adding causes to your profile can help new donors find you by our cause-based search!

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### **Curate Your Story**

- Add a cover photo
- Set a monetary goal
- Tell the story of your organization's participation in the giving day through words and visuals



#### **Furrever Friends**

In 2015, Alyssa had just settled into a new job in a new city and was finally ready to adopt the four legged friend she had always wanted. She wasn't sure what to expect on her first visit to the shelter, but her life forever changed when she met Logan. Alyssa looked into the eyes of the 10 year old mutt and her heart broke thinking that just because he wasn't a puppy, he wouldn't be able to find a loving home. Alyssa changed all that when she adopted Logan, promising to make his last years the best ones yet.

#### **Changed For The Better**

Alyssa and logan were the perfect pair, despite some of the health problems that come with being an older dog. He brought out the best in her and she did the same for him, until after only a year together. Logan passed away. Even though Alyssa didn't get to spend as much time with Logan as she would have liked, their time together changed Alyssa forever.

Note: Pasting text from outside of GiveGab into this text editor can cause inconsistent styling on your public-facing profile. If you are inserting copied text, please highlight all inputted text and select the "Clear Formatting" wand icon before reaching out to support.

#### Video Url

https://www.youtube.com/watch?v=xzM71NyCQHU

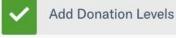
Vimeo links must be in the following format: https://vimeo.com/123456.

Save



### Suggest Donation Levels

- Custom amounts
- Unique descriptions
- Optional photos
- Unlimited Levels
  - Pro Tip: Using custom amounts to represent your organization, like a tangible good or service, further connects the donor to your goal



We recommend having 3 or 4 donation levels.





Provides a super soft bed for a loving senior pup Edit Remove

Provides one week of food for a senior pup

\$25.00

**Edit Remove** 

\$50.00

\$100.00 Helps a family foster one of our amazing senior pups Edit Remove

**\$500.00**Provides life changing surgery to a senior pup in need
Edit Remove



Add Donation Level

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### Personalized Gratitude

- Add your own message
- Include a photo <u>or</u> video for more personal stewardship!
- Sent immediately to your donors when they complete their gift
- Donors can reply to that email and contact you directly

#### Add a 'Thank You' Message

Please provide a "thank you" message, as well as an image or video link!

#### Thank You Message

Thank you so much for your donation to Logan's pups! With your support, we're able to continue our love and care of senior dogs.

Your donation goes beyond this one organization's mission, as your support celebrates the philanthropic spirit and unity of our community.

#### Youtube or Vimeo Link

Don't have a video to link to? No biggie! Upload an image, and we'll use that instead.





Image should be 5MB max and a JPG, JPEG or PNG file type. Recommended dimensions: 800x600.

#### Save

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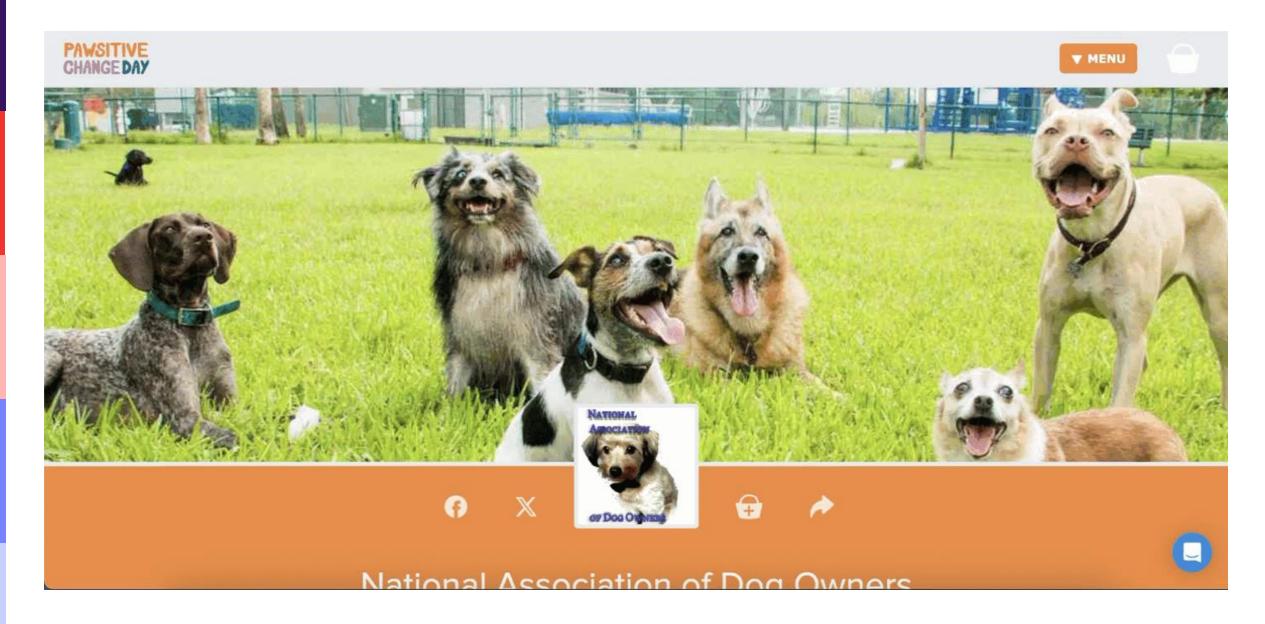
### Invite Your Fundraisers

- Ask supporters to reach out to their networks on your behalf
- Each fundraiser creates their own page to collect donations. Their totals roll up into your totals!
- Easily manage their pages

#### Pro Tip: Watch the Peer-to-Peer Fundraising Training Video

Search Fundraisers		Download CSV	Add Fundraise	ers Uploa	ad fundraisers	Message A
Fundraiser ∨	Donors ~	Amount Raised ∨	Goal 🗸	Email	Phone	Actions
Allow New Fundraisers to Sign	Jp					
Set Fundraisers' Story			Set Fundraisers	' Goal		
			\$	.00		
				1 C		







### Did You Know?

## Organizations who used P2P fundraising raised on average **3X** than those who did not.





### Key Dashboard Tools

#### **Donation Tools**

- Add Offline Donation
- 🐝 Manage Sponsor Matching
- Manage Donations
- Embed a Donate Button

#### **Get Prepared**

- Webinars and Workshops
- Giving Day Toolkit
- GGChat

#### **Other Actions**

- Engagement Opportunities
- Add External Fund
- 👗 Manage Support Areas
- View Registration Info
- B View Your Profile

#### Share Your Page

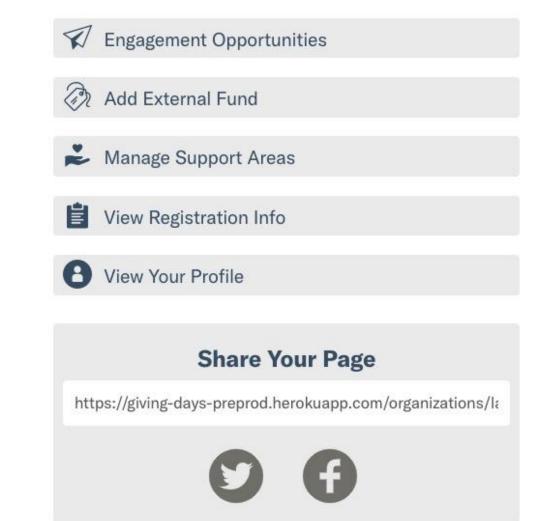
https://www.401gives.org/organizations/center-for-media



### Share Your Profile

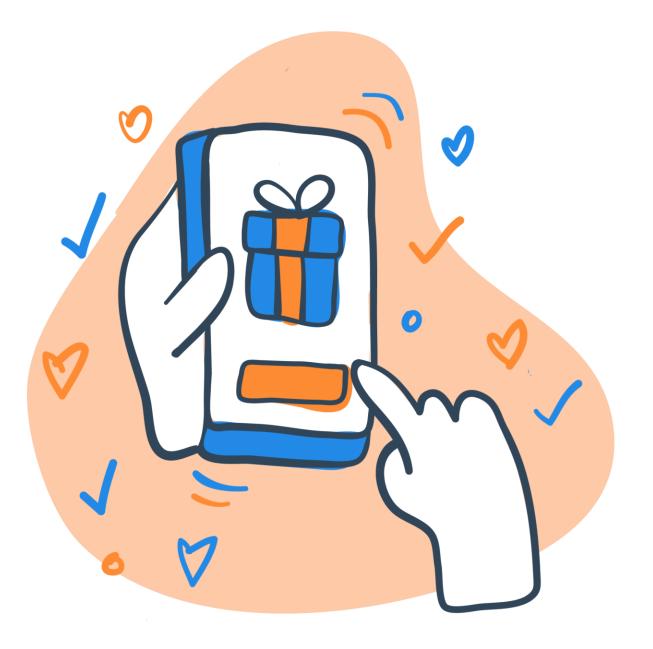
- Preview your profile along the way
- Share this link with your supporters
- Post directly to Twitter and Facebook
   from your dashboard

#### **Other Actions**



## So....

## What's Next?





### Your Nonprofit Toolkit

The Nonprofit Toolkit has valuable resources for all your Giving Day needs.

•Templates

•Downloadable graphics

•Resources for board members, volunteers, staff and fundraisers

•Training videos for fundraising strategies!





### Your Next Steps

### First and foremost: take a breath!

- If this is your first time participating, enjoy it!
- Your role as a nonprofit admin can seem overwhelming
- You don't need to compete for incentives and prizes

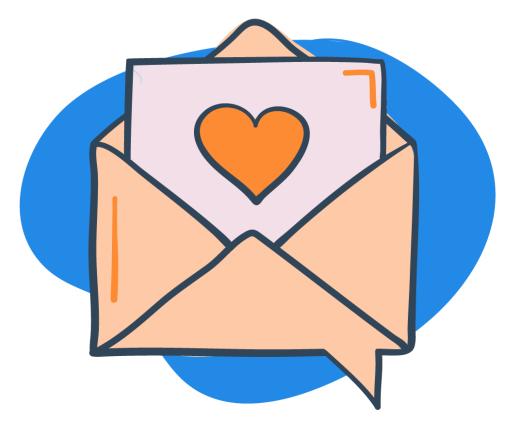




### Your Next Steps

#### What to work on over the next weeks:

- Follow your giving day's host or site on Social Media and use your social links to get the word out!
- Watch your inbox for important emails
- Meet internally to discuss goals
- Sign up for upcoming webinars
- Explore the toolkit
- Utilize The Nonprofit Partnership





### Questions?





## Additional Resources



### Additional Training

•Bonterra Academy: <u>https://help.everyaction.com/s/article/Bonterra-</u> <u>Academy-Self-Signup</u>

- Foundational Webinar Series
- Upcoming initiatives
- Videos in Bonterra Academy



## Thank You for Attending!

